

# PARKS AND RECREATION COMMISSION MEETING

## MINUTES

April 12, 2023

### CALL TO ORDER – Roll Call and Determination of a Quorum

The Parks and Recreation Commission met on the above date at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

Chairperson DaCosta called the meeting to order at 5:12 p.m. Alternate Commissioner Ware was sworn in as a voting member for the duration of the meeting. Treasurer DaCosta took the minutes since Secretary Burgess was unavoidably delayed.

### PARTICIPANTS

Commissioners		
✓	1.	Frank DaCosta (Chairperson)
X	2.	Le Ann Turrentine (Vice Chairperson)
✓	3.	Pier Burgess (Secretary)
x	4.	Kimberly Hinshaw
✓	5.	Donna DaCosta (Treasurer)
Alternates		
✓	1.	Cherie Ware
x	2.	Melanie Barnett Harris
x	3.	Paula Johnston Hutka
x	4.	Cyndy Lane
Public Attendees		
✓	1.	Lee Pettie – Mayor

## **PUBLIC COMMENTS**

No public comments were made.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **1. APPROVAL OF MINUTES**

Cherie motioned to accept the minutes for the month of March, 2023, Donna seconded, and the motion passed unanimously.

### **2. EARTH DAY EVENTS**

The Great American Cleanup 2023 and simultaneous Wildflower Workday events were posted on Uniquely Parker with a signup sheet, though no one has yet signed up. We will re-post, since Parker volunteers historically sign up later as the date nears. There will likely be more cleanup in the wildflower area (as opposed to weeding per se). Cherie will distribute printed copies of the event flyer in various places, including back near the Gray Lane parking lot since it gets a lot of traffic. We agreed to wear our blue Parkerfest shirts to aid in identifying commissioners during the dual events.

### **3. PRESERVE ENHANCEMENTS**

We have funds remaining from the Parker Womens Club (PWC) donation after the purchase of park benches. We have a good relationship with PWC; we can always reach out to them if we fear a particular usage of those funds might not fit with their intended use. Cherie restated the need for a concrete border for the wildflower area, as well as some plants to adorn the recently repaired fence near there. City Council must approve of anything permanent (such as a concrete border), and we'll pursue an estimate and create a proposal that they can review. We'll work with Gary Machado and Luke Olson to see if the City might agree to assemble the benches. In any case we will walk the Preserve (perhaps after the Earth Day events) and develop a likely set of locations for the benches. We will also pursue plates to affix to each bench, identifying them as PWC gifts and property of Parker and Parks & Recreation, hopefully reducing the likelihood of theft.

### **4. SIGNAGE**

The damaged signboard near the Gray Lane parking lot has been repaired, albeit without a weather roof, but with quality slats unlike the warped boards that had preceded them. The two signs are ready to mount on either side of the signboard. Donna moved that we face the Preserve map sign toward the parking lot so that people who arrive will see it first; Cherie seconded, and the motion passed unanimously.

## 5. PARKERFEST

Now is the time to begin to seek sponsorship for Parkerfest; we should create some collateral to let them know what they can expect (in terms of recognition) if they agree to donate funds. We should pursue the print media since we have the lead time to do so. It would be great if we could charge for some things during an event without having to bring the City's credit card machine out. We could use a Square or other card reader if Parks and Recreation were a 501c3 non-profit organization, but we don't know how to achieve that status. Pier moved that we restart the successful Parkerfest Subcommittee, Donna seconded, all were in favor. Pier, Frank, Donna and Lee all agreed to be part of the subcommittee, and Lee suggested we include Cindy Meyer as well.

## ROUTINE ITEMS

## 6. FUTURE AGENDA ITEMS

- Parkerfest Subcommittee progress
- Wildflower area improvements
- Park bench status
- Signage status

## 7. OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

None

## 8. ADJOURN

The next Commission meeting is scheduled for May 10, 2023 at 5:00 pm. at Parker City Hall. Chairperson DaCosta adjourned the meeting at 6:05 pm.



Minutes Approved on 14<sup>th</sup> day of June, 2023.

  
Chairperson Frank DaCosta

  
Treasurer Donna DaCosta

Attest:

  
City Secretary Patti Scott Grey