

MINUTES

CITY COUNCIL MEETING

March 11, 2014

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 7:00 p.m. Councilmembers Stone, Standridge, Levine, Pettle and Taylor were present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, and Police Chief Bill Rushing.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Bob Heath led the pledge

TEXAS PLEDGE: Steve Sallman led the pledge

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR FEBRUARY 4, 2014. [SMITH]
 - Under item 7 insert: *“City Attorney Shepherd requested the developer meet with the neighboring property owner and prepare a letter of agreement for access to their property.”*
2. APPROVAL OF MEETING MINUTES FOR FEBRUARY 19, 2014. [SMITH]
3. APPROVAL OF THE FORM OF RESOLUTION 2014-437 REPEALING RESOLUTION 2012-377 FOR THE CITY NEWSLETTER PROCESSES AND PROCEDURES. [SHEPHERD]

MOTION: Councilmember Taylor moved to approve the Consent Agenda with amendments noted on Item 1. Councilmember Pettle seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REQUEST BY BOB HEATH, 4506 EAST PARKER ROAD, TO PLACE AN 1800'S LOG CABIN ON HIS PROPERTY. [FLANIGAN]

Mr. Heath is seeking Council's approval for a historical log cabin that is 14 x 17 feet (238 square feet), to be placed on his 8 acre property. His two adjacent neighbors did submit letters supporting the placement of the cabin. The cabin cannot be seen from Parker Road.

The purpose of the cabin is to preserve the historical building. The cabin would qualify as a small shed and be allowed by ordinance.

MOTION: Councilmember Standridge moved to approve Mr. Heath's request to place the 1800's historical log cabin on his property located at 4506 E. Parker Rd as shown in Exhibit 4. Councilmember Stone seconded.

A building permit is not required due to the size of the building. No one will reside in the building and there will not be any water or septic. Mr. Heath may run electricity to have light, but stated he will obtain the required permits through the City.

Mayor Pro Tem Levine asked if Council would need to take action on this request if it is not prohibited by Ordinance. Mr. Shepherd does not feel this request required official approval by Council. Mayor Marshall allowed the motion for Council approval and took a vote.

VOTE: Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2014-438 ACCEPTANCE OF A GRANT FROM FIREHOUSE SUBS IN THE AMOUNT OF UP TO \$6,479.20 FOR REIMBURSEMENT OF EXPENDITURES BY THE FIRE DEPARTMENT FOR A TRAILER AND COT FOR USE ON THE DEPARTMENT'S OFF-ROAD EMS CART. [SHEFF]

In January 2014, the department purchased and took delivery of an Emergency Medical Services off-road cart. Previously, the department had determined a need for a cart to improve response capability to off-road, medical emergencies that may occur on the Parker trails and other City areas not always accessible to on-road vehicles, and to support our community response efforts at large-scale, public events held within the fire department's jurisdiction such as certain events held at Southfork Ranch. In late 2013, the department purchased and took delivery of a trailer to transport the cart to areas not directly accessible from the fire station.

The cost of the EMS cart, an ambulance-type cot fully detachable from the cart and the trailer totaled \$31,681. No funding was requested from the City. Instead,

proceeds from general fundraising activities typically associated with the fire department as well as a dedicated grant of \$20,000 from CoServ (whose acceptance was approved by Council) were used. Southfork Ranch contributed \$2,000 towards our general fundraising.

In February, the department was notified by Firehouse Subs Public Safety Foundation it had approved a grant to the department in the amount of up to \$6,479.20 to reimburse the department specifically for the EMS cot and trailer. A Memo of Understanding and Approved Grant Reference Guide was received by the department from Firehouse Subs and are provided as an attachment. The MOU spells out the requirements placed upon Parker Volunteer Fire Dept. all of which can and will be met. Note that Firehouse Subs maintains a retail presence in Murphy.

Acceptance of the Firehouse Subs grant will bring total grants received to \$26,479.20.

MOTION: Councilmember Taylor moved to approve Resolution 2014-438 with total amended to \$28,479.20. Councilmember Pettie seconded with Councilmembers Stone, Standridge, Levine, Pettie and Taylor voting for. Motion carried 5-0.

Mayor Pro Tem Levine noted that in the future all grant applications are to be brought before the Council for approval prior to submission.

ROUTINE ITEMS

6. FUTURE AGENDA ITEMS

- a) Fire Department Stipend - Chief Sheff
- b) Reschedule 5/6 Meeting or cancel due to Early Voting
- c) Discuss TAPS transportation and use of City funds

7. UPDATES:

- a) Transportation [Standridge]
- b) Creekside Estates, lot 8 replat and trail update.
- c) Mayor Marshall's Proclamation recognizing North Texas Poison Control

8. Court Report and Review by Court Administrator Lori Newton

Court Administrator Lori Newton reviewed the monthly court report for the Council. She noted the report template is provided by the State and allows her to add warrant information which will notify the DPS when someone with a warrant applies for new or renewal of their driver's license. Page 2 covers the payment information.

EXECUTIVE SESSION –

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Govt. Code 551.071—Confidential legal advice regarding pending litigation. Wingfield vs. Parker
- b. Govt. Code 551.071—Confidential legal advice regarding avoiding city liability for development exactions.

Mayor Marshall recessed the regular meeting at 7:36 p.m.

10. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 8:35 p.m.

11. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

12. ADJOURN

Mayor Marshall adjourned the meeting at 8:36 pm.



ATTESTED:

Carrie L. Smith

City Secretary Carrie L. Smith

APPROVED:

Z Marshall

Mayor Z Marshall

APPROVED on the 1st day
of April, 2014.

EXHIBITS

- 4
- 5
- 7A