

**City of Parker
Municipal Budget
Request for Qualifications**

The City of Parker is issuing this Request for Qualifications for certified public accounting firms who provide auditing services to general law cities within the state of Texas. Parker rotates its auditing services on a three to five year basis, although contracts with the auditing firms are executed on a yearly basis. The first term for the audit requested will be for the fiscal year ending September 30, 2018.

The City requests that the firm submitting their qualifications provide the following:

- a. A calendar of audit events, including the date of anticipated delivery of the auditor's opinion for the calendar year ending September 30, 2018.
- b. Names and qualifications of audit personnel anticipated to be on site at Parker City Hall.
- c. Anticipated charges for the services described below.

The City of Parker anticipates the auditor's services will include the following:

- a. The auditors will provide a written opinion as to the financial statements of the City of Parker or, in all material respects, in conformity with United States generally accepted accounting principles, as they relate to Government Auditing Standards.
- b. The auditors will provide a report that does not include an opinion on internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, non-compliance with which could have a material effect on the financial statements as required by Government Auditing Standards.
- c. Conditioned on adequate presentation of data by the City, the auditor will prepare a draft of the city's financial reports and related notes.
- d. The auditors will examine, on a test basis, evidence supporting the amounts and disclosures on the financial statements.
- e. The auditors will review the internal control measures of the City sufficiently to plan the audit in order to determine the nature, timing, and extent of the auditing procedures.

All responses to the Request for Qualifications should be sent to Johnna Boyd, Finance Manager, Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002. Please provide the original and two copies of your response. All responses are due at Parker City Hall on or before August 3, 2018 at 4:00 PM. Questions may be faxed (972-442-2894) or emailed (jboyd@parkertexas.us) to Johnna Boyd.