



## BOARD OR COMMISSION APPLICATION

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All applications are date stamped at the time submitted. Applications will be kept on file with the City Secretary for a period of 12 months.

Please read Resolution No. 2019-598 beginning on page 3 carefully regarding the appointment process.

All questions are to be directed to City Secretary Patti Scott Grey at 972-442-6811 or by email at [pgrey@parkertexas.us](mailto:pgrey@parkertexas.us).

Please complete thoroughly and print legibly in ink or type.

Please write a "1" and "2" for your order of preference below:

\_\_\_\_\_ **Planning and Zoning Commission** \_\_\_\_\_ **Zoning Board of Adjustment** \_\_\_\_\_

Please answer the following questions:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ Spouse's Name (Optional): \_\_\_\_\_

Email Address: \_\_\_\_\_ Best Method to Contact You: \_\_\_\_\_

Resident of Parker for \_\_\_\_\_ Years Are you a registered voter?: \_\_\_\_\_

*Residency requirements: 12 months residing in the City of Parker.*

Are you related to any City employee and/or City Councilmember?  YES  NO

If yes please provide name and position: \_\_\_\_\_

Occupation: \_\_\_\_\_

Education: \_\_\_\_\_

Work Experience Applicable to the City Boards or Commissions to which you are applying:

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Special Knowledge or Experience Applicable to the City Boards/Commissions to which you are applying:

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**RESOLUTION No. 2019-598**  
*(Boards and Commissions Membership Selection)*  
*(Repealing Res. 2016-505)*

**A RESOLUTION DEFINING A SELECTION PROCESS FOR APPOINTEES TO BOARDS AND COMMISSIONS OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS.**

**WHEREAS**, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

**NOW, THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

**SECTION 1.** Candidate Pool. The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. Candidates may be considered from:

- Existing Board and Commission Alternates who are interested in becoming voting board or commission members on which they serve as an alternate,
- Members of other boards or commissions who are interested in transferring to the open board or commission
- Recent board or commission applicants
- Citizens of Parker who are not yet on a board or commission,

**SECTION 2.** Simultaneous Membership Prohibition. In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

**SECTION 3.** Qualification Process.

- 1) City Staff will check candidates for basic qualifications such as; residency, other Board membership in Parker, etc.
- 2) Staff will present qualified candidates to each Board if requested, and to Council.
- 3) The Council will review the recommendations and may select Applicants for interviews. Interviews for the Zoning Board of Adjustments may be held either in open or executive session. All other interviews will be in open session.

**SECTION 4.** Officer Appointment Process. Council will appoint Board Officers after seeking input from existing Boards or Commission members, if possible.

**SECTION 5.** The Home Rule Charter Commission (“HRCC”) or any future Home Rule Charter Review Committee (“HRCC”) shall be considered exempt from the requirements and restrictions of this Resolution. Membership criteria and selection of members to the HRCC or HRCRC shall be determined by the City Council.

**SECTION 6.** This resolution is effective upon its passage. Resolution 2016-505 is repealed and restated by this resolution.

**APPROVED AND ADOPTED** this 19th day of March, 2019.



  
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Lee Pettle, Mayor

ATTESTED:

  
\_\_\_\_\_  
Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

  
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Brandon Shelby, City Attorney